



The Bi-Monthly Meeting of
Millington & Rostherne Parish Council
will be held on:
Tuesday 7th July 2026 at 7pm



Venue: Egerton Hall, Rostherne Lane, Rostherne.
Contact: clerk@millingtonandrostherne-pc.gov.uk.

Agenda Part A (Public)

1. Welcome, Apologies for Absence, and Confirmation of Quorum

- To receive and note apologies for absence
- To confirm the meeting is quorate

1.1 Remote Invitations

- To be sent to WCHM, PCJM, KH, RT

2. Apologies for Absence

2.1 To receive and approve any apologies submitted.

3. Declarations of Interest

3.1 Disclosure of pecuniary and non-pecuniary interests

POR (Point of Reference): For transparency, the Clerk clarified that a blanket Declaration of Interest (DOI) will be applied to any planning application that may be connected to a serving member of the Council, where applicable. This will also apply in the absence of the member, if required.

3.2 Declarations of Acceptance to office

To receive the 2026–2027 Declarations of Acceptance of Office forms not received from the last meeting.

4. Minutes of the Previous Annual Meeting

4.1 To approve and sign the minutes of the Annual Meeting held on 5th May 2026,
[P73 to P78]

4.1.1 To consider matters arising from the sets of minutes

4.2 To approve and sign the Extraordinary Financial minutes held of 29th May 2026,
[P79]

4.2.1 To consider matters arising from the sets of minutes

5. Guest speakers:

5.1 To receive updates from Guest speakers from Cheshire East Council and local organisations that have been invited to the meeting. POR: For those unable to attend in person, a Microsoft Teams meeting link has been provided.

5.2 Westmorland / Tatton Services Development Update

To receive an update from representatives of the Westmorland / Tatton Services team on the progress of the project and to provide an opportunity for Members, and any members of the public present, to ask questions relating to the development.

5.3 Invitation sent to Girl Boss, Cherry Tree Lane

5.3.1 An opportunity for Council members to engage with local businesses.

5.4 Cheshire East Ward Councillor report/updates

5.4.1 To receive updates from Ward Cllr H Moss

- Update on email sent to WCHM in regard to the Ashley Road Closure.

5.5 Tatton Board report/updates - WCHM

5.6 Knutsford Police

5.7 Tatton Estates Asset Management Group

5.7.1 To receive an update.

5.8 Peaks & Plains

6. Open Forum

6.1 To receive public participation in accordance with the Council's procedure, whereby members of the public may speak for 2–3 minutes on agenda items prior to the commencement of the meeting. The session will be closed by the Chair, after which no further public participation or political discussion will be permitted.

7. Have Your Say – Feedback Forms

7.1 To consider the feedback received through the *Have Your Say* feedback forms and discuss any themes, issues or suggestions raised. Members are invited to consider whether any further action or follow-up is required.

Resolved (if agreed): That the Council notes the feedback received and agrees any appropriate actions arising from the discussion.

8. Action List (Arising from the previous Minutes)

8.1 To note completed or ongoing actions detailed below.

- **Welcome Pack draft:**
Clerk to circulate draft pack for Cllrs input and proposal of professional printing. (*Attached*)
- **Ivy House**
Clerk to contact Cheshire East Planning Officer C. Buckley regarding the Ivy House mobile home.
Emailed
- **Railings repairs:**
More quotes required for installation and shotblasting.
- **Chapel Lane:**
Clerk to write to Cheshire East Council regarding the uneven footpath on Chapel Lane.
Ref no: SR510035353
- **Chapel Lane:**
Clerk to write to Cheshire East Council regarding the overgrown hedges at 20 Chapel Lane and the associated footpath safety concerns.
Ref no: SR510035355
- **CEC Bin request**
Clerk to seek clarification from Cheshire East Council regarding litter bin provision, maintenance and emptying responsibilities
Ref no: SR510035357

8.2 New Actions / Matters for Future Reporting

Members are invited to raise any new matters or provide updates arising since the previous meeting. Ongoing matters are monitored through the Action List and reported under the relevant agenda items where appropriate. Any matters raised may be added to the Action List or placed on a future agenda for consideration.

9. Planning Applications

9.1 Rostherne & Tatton Ward – Planning

[Cheshire East | pa.cheshireeast.gov.uk](http://pa.cheshireeast.gov.uk) | [Search Planning Applications](#)

9.1.1 Planning applications for consideration - Rostherne /Tatton.

POR: New planning applications may be submitted to the Council following publication of the agenda.

a) Application 26/1666/NMA

Location: Tatton Motorway Service Area, Land between Junctions 7 and 8 of the M56, Rostherne, WA14 3SD

Proposal: Non-Material Amendment to approval 25/3586/VOC to change the surface water drainage proposals and to relocate pedestrian crossing point southwards.

Date Received and Councillors Notified: 28th May 2026

b) Application 26/2037/FULTCA

Location: Yew Tree Cottage, Rostherne Lane, Rostherne, WA16 6SB

Proposal: T2- Yew (*Taxus baccata*) x1 & Juniper (*Juniperus* spp) 1 x Remove both trees to ground level.

Date Received 29/05/2026 Councillors Notified: 8th June 2026

c) Application 26/2038/FULTCA

Location: Hawthorn Bank, Rostherne Lane, Rostherne, WA16 6RZ

Proposal: Tree work to Yew Tree (T1) to prune lower-mid crown and crown raises to provide 2.5m clearance from the adjacent buildings

Date Received 29/05/2026 Councillors Notified: 8th June 2026

9.2.1 Planning applications for consideration – Millington

POR: No Planning applications for Millington have been received at the publication of this agenda.

10. Finance

10.1 Banking – Unity Trust Bank Accounts

10.1.1 To Confirm the new savings bank account has been set up

10.2 Banking – Unity Trust Bank Accounts

10.2.1 To note the current financial position in the Unity Trust bank accounts at the **31/03/2026**

- Unity Current Account T1 (20482255): Statements 39 & 40 **£36,189.49**
- Instant Access Account (20442268): Statements 34 & 35 **£6,079.70**
- Instant Access Account (20447083): Statements 1 **£0.00**

10.2.2 To acknowledge and approve the receipts

- Current Account T1 (20482255): Cheshire East (Precept) **£4,177.00**
- Current Account T1 (20482255): CIL – Section 106 **£13,210.01**

10.2.3 To acknowledge and approve the following payments

- MRT/RA/84– Unity Trust – £7.00 DD
- MRT/RA/85– Unity Trust – £7.00 DD
- MRT/RA/86 – Internal Auditor – £250.00 Cheque 300115
- MRT/RA/87 - Clerks Salary Mth 1 & 2 – £AR Cheque 300116
- MRT/RA/88 - HMRC Mth 1 & 2 – £113.33 Cheque 300117

CIL FUND RECEIVED 2025-26						
MILLINGTON & ROSTHERNE PARISH COUNCIL						
Opening Balance 22/10/2025		£13,210.2	REMITTANCE A IN	OUT	CHEQUE	
22/10/2025	Deposited		13210			
		CIL			13210.21	
BALANCE					13210.21	
TRANSFERRED FUNDS TO MRT PC						
ROSTHERNE PARISH COUNCIL FUND						
Opening Balance 26/09/23		£5,711.43	REMITTANCE A IN	OUT	CHEQUE	
26/09/2023	Deposited		5711			
15/03/2023	Beewoodwise - 8 x Oak Posts		MRT/RA/08	96.00	5615.43	300009
02/10/2023	15 x Lampost Poppies		MRT/RA/09	75.00	5540.43	300008
11/09/2025	New Defibrillator		MRT/RA/60	665.00	4875.43	300046
30/10/2025	10 x Large Lamp post Poppies		MRT/RA/66	50.00	4825.43	300050
BALANCE					4825.43	
MILLINGTON PARISH COUNCIL FUND						
Opening Balance 11/07/24		£416.51				
11/07/2024	Deposited		417			
BALANCE					416.51	

10.2.4 Risk Register 2026–2027

Resolved: To review, consider that the Risk Register and associated Assertion 10 Action Plan be approved.

Millington & Rostherne PC - Risk Register								
Ref	Risk	Impact (1-3)	Likelihood (1-3)	Score	Controls in Place	Linked Action	Status	Review
F1	Loss or misuse of funds	3	1	3	Financial Regulations, dual signatories, bank reconciliation	A3	Ongoing	Annual
F4	AGAR submission errors or delays	3	2	6	Clerk/RFO oversight, audit timetable	A1	Ongoing	Annual
F5	Lack of transparency / website updates	2	2	4	Website publication, minutes, AGAR compliance	A2	Ongoing	Annual
G4	Failure to act on audit recommendations (Assertion 10)	3	2	6	Internal audit review, council oversight	A3	Ongoing	Annual
L2	Failure to publish statutory documents	3	2	6	Website updates, AGAR process	A2	Ongoing	Annual
O2	IT failure / data loss	3	2	6	Cloud systems, backups	A4	Ongoing	Annual

POR: The Risk Register forms part of the Council’s governance framework and supports compliance with the Annual Governance and Accountability Return (AGAR), including Assertion 10.

11. Exclusion of the Public and Press

To consider passing a resolution, in accordance with the Public Bodies (Admission to Meetings) Act 1960, to exclude members of the public and press from the meeting during consideration of the following item(s) due to the confidential nature of the business to be transacted.

PART B – CONFIDENTIAL ITEMS

12. Confidential / Staffing Matters (if applicable)

12.1 To consider any confidential matters relating to staffing, contracts, or other sensitive issues.

13. Other Business (for information only)

To receive any items of information.

POR:

No decisions can be made under this item.

14. Date of Next Meeting

14.1 **Tuesday 8th September 2026, 7pm** Egerton Hall, Rostherne.

Sharon Booth

S Booth, Parish Clerk
Millington & Rostherne Parish Council
7th July 2026