

- **Present:** Councillors (Chair), D Fenton (DMF), D. Pennington (DP), D Flanagan (DF), B. Eastwood (BE), J Eagle (JE), H Brooks (HB)
  - **Remote Attendance:** There was no remote attendance to record.
  - **Also Present:** Ms. S Booth (Parish Clerk)
  - **Members of Public:** None
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## 1. Welcome, Apologies for Absence, and Confirmation of Quorum

1.1 **Resolved:** That the following apologies were received and accepted.

- Cllr K Sherlock (KS)
- Cllr B Beverley (BB)
- Ward Cllr H Moss (WCHM)

## 1.2 Quorum

1.2.1 **Resolved:** That the meeting was quorate.

## 2. Declaration of Interest

2.1 **Resolved:**

- No declarations of interest were made.

**POR:** The Clerk clarified for the record that a blanket Declaration of Interest (DOI) would be applied to any planning application linked to a serving member of the Council. This will also apply in their absence, if required.

## 3. Guest Speakers and External Reports

3.1 Millington, Rostherne and Tatton (MRT).

The Ward Councillor was unable to attend the meeting. No updates had been received since the previous meeting; therefore, the following matters were raised again for clarification and update:

- **Ward Councillor Surgery:** Confirmation was requested as to whether a surgery has taken place or has been arranged.
- **20's Plenty:** An update was requested regarding road speed limits on Rostherne Lane, following the request by Cllr J Eagle. *It was noted that a face-to-face meeting was requested following the previous meeting (Parish Council).*
- **Signage:** An update was requested on repairs to broken signage and the application of any new signage.
- **Winter Gritting Programme:** Clarification was sought on the winter gritting programme affecting various highways within Rostherne and Millington. In particular, the Parish Council requested that Cheshire East Council and Highways be asked why gritting on the Bollin and Tanyard route has ceased. This route is considered essential as a primary access route to the hospital for emergency services and residents.
- **Grit Bins:** It was reported that a number of grit bins in the Millington and Rostherne area remain unfilled. It was requested that these be replenished as a matter of urgency, particularly in light of recent road traffic incidents.
- **Mereheath Vegetation:** It was requested that Cheshire East Council be notified that vegetation at Mereheath is encroaching onto the highway and adjoining public footpath.

## 3.2 Tatton Board - WCHM all reported at the previous meeting

- **Tatton Wall:** Update on vegetation clearance (reported at the last meeting)
- **Tatton Park Signage:** Signs need to be repositioned correctly, cleaned, and surrounding vegetation cleared.

## 3.3 Knutsford Police Report

- The Council received an update from PC Milman.  
DF reported an abandoned Audi; a photograph provided by DF was circulated to the Clerk. It was noted that the vehicle owner has since been located.

### 3.4 Tatton Services (TSL) Updates

- Members were advised that upgraded security measures are in place, construction is due to commence after Easter, and phase planning conditions will then come into force. It was advised to keep in contact with the representatives over the coming months.

### 3.5 Tatton Estates Updates

- An update was provided regarding Tatton Estate Asset Management Ltd (formerly Fisher German). It was noted that a new office will open in Knutsford next month. The majority of former Fisher German staff have transferred across, and new email addresses will be issued. New contact email addresses will be issued, and it was reported that Shamira and Peter Crowther will be at the organisation in key roles.

### 3.6 Peaks & Plains Housing Trust

3.6.1 Cllr DF reported that she has spoken to site staff at the Whitehouse garage site and consequently reported activities to H & S and the Planning Enforcement team who have responded.

### 3.7 Cheshire Community Action

- To remain on the agenda as a recurring item.

## 4. Open Forum

4.1 Members of the public can use this item to raise any concerns they may have for discussion. The Chair reminded attendees that once the Open Forum concluded, no further participation from the public would be permitted.

4.1.1 Resolved that there were no MOPS in attendance therefore this item was closed at 20.07pm

## 5. Minutes of the Previous Meetings

5.1 Minutes of the Bi-monthly Parish council meeting held on 11th November 2025 [P60 to P63]

- Proposed DP and Second DF

### 5.2 Matters Arising

- Planning application **25/4130/PRIOR-3Q** was discussed. It was noted that the Cheshire East Council Planning had been notified of the Parish Councils comments submitted.

*Action: That the email correspondence with Cheshire East Council Planning, together with a copy of the relevant previous minutes, be circulated to Members, detailing the Council's comments and objection to the proposed change of use at a later stage.*

- HB declared an interest on item 6.2.1 on P62 from meeting 11/11/25

5.2.1 **Resolved** that there were no further matters arising from the above set of minutes.

**6. Ward Reports** - Including new issues as documented on the spreadsheet.

**6.1 Millington, Rostherne & Tatton Ward** - Actions arising from the previous meeting.

6.1.1 **Resolved:** Clerk will continue to report all actions from the previous meeting.

6.1.2 **Millington Ward – Ongoing issues updates**

- **Chapel Lane:** There is no update to report from DF collating photographs and writing to highways.
- **Railings:** A quotation will be sought for repairs to the railings, and DF will obtain a quotation for shotblast cleaning.

*Action: Railings and shotblasting quotations to be added to the next agenda*

- **Hillmount:** KS unavailable to provide an update regarding light pollution (KS)
- **One Way Proposal** – The Crescent

*Action: Clerk to circulate the original response from CEC*

- **Public footpath** No update received regarding mapping and access
- **Crescent Road, Millington**

The purchase of land on Crescent Road by Millington was discussed.

*Action: Cllr DF to contact Highways.*

- **Parkside Garage**

The site was discussed, including the new antique food business.

**6.2 Rostherne & Tatton Ward – Planning**

[Cheshire East | pa.cheshireeast.gov.uk](https://pa.cheshireeast.gov.uk) | [Search Planning Applications](#)

6.2.1 **Planning applications for consideration.**

**POR:** New planning applications may be submitted to the Council following publication of the agenda.

### **a) Application 25/4420/DSC**

**Location:** Tatton Motorway Service Area, Altrincham, WA14 3SD

**Proposal:** Discharge of conditions Proposal: Discharge of conditions 21 and 29 on approved application 22/0873M - Erection of a Motorway Service Area (MSA), demolition of all existing buildings except for the retention and conversion of one residential building (existing farmhouse) and the part retention and conversion of the Eastern Barn for MSA operational purposes, including associated access and buildings (Amenity Building, MSA Hotel and Fuel Filling Station including photovoltaics and ancillary structures), Service Yard, parking for all categories of vehicle (including electric vehicle charging), open space, landscaping and planting, drainage, vehicular circulation, pedestrian and cycle links (including diversion of cycle track) and earthworks/enabling works.

**Date Received and Councillors Notified:** 15<sup>th</sup> December 2025

**Resolved:** No observations to be recorded.

## **6.4 Planning Application**

- **Millington Ward** Planning Applications  
**Application 25/4130/PRIOR-3Q** - Ivy House Farm, Thowler Lane, Millington, Altrincham, WA14 3RJ  
**Proposal:** Prior approval for proposed conversion of agricultural storage building to dwelling.  
**Date Received and Councillors Notified:** 3<sup>rd</sup> November 2025
- **Resolved:** That this item was discussed in item 5.2

## **7. Standing Agenda Items**

### **7.1 Northern Powerhouse Rail:**

- **Resolved** that there are no updates for this item as it is currently still going through Parliament.

### **7.2 The Swan Development:**

- **Resolved** that there are no updates for this item

## **8. Cheshire East Council (CEC) – Community Infrastructure Levy (CIL) Funding Allocation Error**

To note and discuss correspondence received from Cheshire East Council regarding an error in the allocation of CIL funds, resulting in payment being made to Mere Parish Council (letter circulated to Members on 3 January 2026). To consider potential projects and the appropriate allocation of any CIL funds arising from this matter.

### **8.1 Resolved:**

That the Clerk write to Cheshire East Council to advise that, at the Parish Council meeting held on Tuesday 13 January, it was unanimously agreed that the monies paid in error be returned in full to the correct Parish Council.

### **Action**

## **9. Resolution to Exclude the Public**

**8.1 Resolved:** It was noted that no members of the public were present; therefore, the resolution to exclude the public was not required.

## **10. Finance**

To receive, consider, and approve the financial transactions for the current period.

### **10.1 Bank Account Balances**

Unity Trust Bank Account Balances as of 31/12/2025

- **Current Account T1:** (20482255) £21,597.12 (Statements 34 & 35)
- 10.1.1 Payments received
- **Instant Access Account:** (20482268) £6,048.50 (Statements 28, 29 & 30)
- 10.1.2 Payments received
- 30/09/25 Interest £33.15

### **10.2 Approved payments.**

- MRT/RA/67:** Zurich Insurance – £423.26 (Cheque 300101)
- MRT/RA/68** – Unity Trust Bank Fees – £6.00 (Direct Debit)
- MRT/RA/69** – Unity Trust Bank Fees – £6.00 (Direct Debit)
- MRT/RA/70:** Clerk's Salary (Months 9 & 10) – £AR (Cheque 300104)
- MRT/RA/71:** HMRC (Months 9 & 10) – £113.34 (Cheque 300103)
- MRT/RA/72:** PKF Littlejohn 2023-24 – £300.00 (Cheque 300105)

### 10.3 Separation of Parish Funds – Previously Dissolved Parishes

10.3.1 **Resolved** that the arrangements for the separation of parish funds held in respect of previously dissolved

### 11. Assertion 10 – Compliance and Policy Review

11.1 **Resolved** that the Council has been informed about the Assertion 10 – Compliance and Policy Review and will work towards arrangements for safeguarding records, systems, and assets, including IT Policy and security and risk management.

#### 11.2 IT Policy

11.2.1 **Resolved** that this will remain on the forthcoming agendas until adopted.

### 12. Other Business

12.1 **DF** Informed the Council members that there has been a public notice posted at Montebello Castle

12.2 **Resolved** that there was no more 'Other Business,' to transact for this meeting.

### 13. Actions

13.1 Action List (Arising from the Minutes)

- Compile a list of reports detailing complaints submitted to Cheshire East Council (CEC) from 17 March onwards, including correspondence sent to MP Esther McVey and her Secretary.
- **Tatton Park kiosks:**  
Update Hannah Moss to confirm that there are sufficient kiosks at the Tatton Entrance and that the issue relates to them not being opened during busy periods.
- **Hare coursing:**  
Contact PC Milman to confirm whether the Police are following up on reports of hare coursing in the area, as per the Clerk's previous email.
- **Tatton Park liaison:**  
Write to Carol Hyde (Tatton Park) requesting, where possible, a brief input or report for Parish Council meetings, and add this item to a future agenda.
- Railings repairs:  
Seek a quotation for repairs to the railings & DF to obtain a quotation for shot-blast cleaning and add quotations to the next agenda.
- **One-way proposal – The Crescent:**  
Clerk to circulate the original response received from CEC to Councillors DF to contact CEC regarding the purchase of the land.
- **Pioneer Engineering – parking concerns:**  
Write to Pioneer Engineering regarding ongoing issues of vehicles parking on grass verges and public footpaths and advise that the situation has not improved & request details of how the issue will be addressed. Invite engagement with Parish Councillors and request a face-to-face meeting to work collaboratively.  
*POR: Cllr HB abstained from this observation.*
- **Planning query – Ivy House Farm:**  
Circulate the relevant email trail to Councillors, as discussed in relation to planning application 25/4130/PRIOR-3Q (Ivy House Farm) and the Parish earlier submitted comments
- **Cil Funds Incorrect allocation:**  
Write to Cheshire East Council to advise that, at the Parish Council meeting held on Tuesday 13 January, it was unanimously agreed that monies paid in error be returned in full to the correct Parish Council.
- **CIL bank account:**  
Apply for an additional bank account for CIL funds to be held separately.
- **CIL monitoring:**  
Include CIL funds as an ongoing standing item on future agendas.
- **Questionnaire**  
Design a questionnaire seeking parishioners' views on how **CIL funds** should be used within the Parish.

### 14. Date of Next Meeting

The next meeting will be held on Tuesday 10th March 2026 at 7:00 PM.

**Prepared by:** Sharon Booth

Parish Clerk