Minutes of the
Annual Parish Meeting of
Millington & Rostherne Parish Council
held on Tuesday 13th May 2025 at 7pm at Egerton Hall, Rostherne.
Email: clerk@millingtonandrostherne-pc.gov.uk

- **Present:** Councillors (Chair), Cllrs D.M. Fenton (DMF), D. Pennington (DP), B. Beverley (BB), D. Flanagan (DFL) K. Sherlock (KS), J. Eagle (JE),
  Remote attendance: H Brooks (HB), WC H Moss (WCHM)
  Also Present: Parish Clerk**,** Ms. S Booth
- **Members of Public (MOP):** There was one MOP in attendance

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1. Election of Chair for the Ensuing Year

- Nominations received for Chair: DMF Proposed JE & Second BB
  Elected Chairperson: **Dominic M Fenton**
- Declaration of Acceptance of Office signed by the newly elected Chair.

2. Election of Officers for the Ensuing Year

- Vice-Chair Nominations: DP Proposed DF & Second KS
  Elected Vice-Chair: **David Pennington**
- Responsible Financial Officer Nominations: Parish Clerk
  Appointed RFO: **Sharon Booth – Parish Clerk**

3. Apologies for Absence

- **Resolved** that there were no apologies received for this meeting.

4. Declarations of Interest

- Declarations of Interest (DOI)
  Resolved that there were no DOI made for this meeting.
- 2025-26 Declaration of Acceptance forms (DOA)
  Resolved: Councillors received, signed, and returned the Declaration of Acceptance (DOA) forms to the Parish Council. Cllr HB will be sent his form via email for signing.

5. Minutes of the Previous Meetings

- Minutes of the Annual Parish council meeting held on 14th May 2024 [P23 to P25]
  Resolved that the minutes were unanimously approved.
  Resolved that there were no Matters Arising from the Annual minutes
- Minutes of the Bimonthly Meeting held on 11th March 2025 [P43–P46]
  Resolved that the minutes were unanimously approved.
  Resolved that there were no Matters Arising from the Annual minutes

6. Review and Adoption of Council's Policies and Procedures

- Standing Orders
  Resolved that the Standing Orders were reviewed and adopted
- Financial Regulations
  Resolved that the Financial Regulations were reviewed and adopted
- Code of Conduct: Reviewed and Adopted
- **Resolved** that the Code of Conduct were reviewed and adopted

7. Open Forum

The Open Forum provides an opportunity for members of the public (MOP) to raise questions or comments on items listed on the agenda.

- **Resolved:** As no members of the public were in attendance, no matters were raised. The Chairperson therefore declared the Public Forum closed.

8. Guest Speakers and External Updates

8.1 Cheshire East Ward Councillor Report – Ward Cllr Hannah Moss (WCHM)

- **Tatton Wall Vegetation:**
  It was noted that all vegetation at Tatton Wall had reportedly been cleared. However, councillors disagreed, stating that some vegetation remains.
  Action: WCHM to follow up.
- **Cicely Mill Lane - Block Gulley:**
  There appears to have been a resolution regarding the blocked gulley on Cicely Mill Lane.
- **Cherry Tree Lane:**
  WCHM confirmed that the issue remains unresolved.
- **CAFT Area – Hard Standing:**
  The hard standing near the CAFT area requires investigation.
  Action: *The Parish Council will write to the Planning and Enforcement Officer outlining the Parish's concerns of pollution to the nearby watercourse.*
- **20's Plenty Campaign:**
  JE enquired about progress?
  WCHM stated she had not received any updates but continues to pursue the matter, though progress is slow.
- **A556 Attenuation Pond Leak:**
  HB reported to Hannah that the attenuation pond near the A556 is leaking into the adjacent field, and a sinkhole has appeared. *Action: HB to send photos to Hannah.*

8.2 **Knutsford Police Report:**

- The Clerk read out the report.
  Action: Send photos of car parking issues on Crescent Road to CC & CEC

8.3 **Cheshire Community Action:**

- **Resolved** that the draft survey form had been circulated to councillors for review and no additions were proposed.

8.4 **Tatton Estate (TE) – Motorway Service Area**

- Tatton Estate reported that the Motorway Service Area project is progressing well, and they have begun the process of appointing an in-house management team.
  Some Councillors noted they had received correspondence regarding the project, while others stated they had not.
  Action: *HB to follow up on the distribution of correspondence.*
  Further Action: *PC to extend an invitation to Tatton Estate and FG to attend the next meeting.*

8.5 **Peaks & Plains:**

- DF reported that no meeting has been scheduled yet.

9A. Millington Ward – General Updates

- **Loose Grid Cover**: Cheshire East Council (CEC) has provided an update; however, the grid covers on Chapel Lane remain loose.
  Action: Clerk to report the issue to CEC via the Fix My Street (FMS) platform again.
- **Footpaths**: Councillors D.F and DP will continue mapping and reviewing ongoing footpath issues. Cllr D.F provided an update on the Sandhole and Peacock Lane footpaths, noting that a previously blocked on Peacock Lane footpath is now clear. Denfield Cottage was confirmed as a (PROW) and is not restricted to dawn-to-dusk access.
  Point of Record: Cllr H.B emphasized the importance of adhering to proper etiquette by ensuring that landowners are informed in advance of any proposals to install a gate or style on their property.
- **Parking on The Crescent**:
  Action: PC will email CEC/Highways requesting consideration of implementing a one-way system at The Crescent.
- **Hillmount Light Pollution**: Cllr K.S provided an update, reporting that the property owner had promised to reduce the lighting levels again.
  Action: Cllr K.S. to report back at the next meeting.

9B. Millington Ward – Planning

9.1b **Planning Application – 25/0673/FUL**

- **Location:** Ivy House Farm, Thowler Lane, Millington, Altrincham, Cheshire East, WA14 3RJ
  Proposal: Erection of a new agricultural storage building with ancillary equestrian storage use
- Received 13/05/25 Circulated to Cllrs 13/05/25
  Action: Email of concern to be submitted to CEC planning along with attached photo.

10A. Rostherne & Tatton Ward – General Updates

- **Weedkilling:** A letter was sent to the National Trust under case number 00916504. A generic response was received.
  Action: Rewrite and resend the letter to the National Trust, requesting a specific update.
- **Litter Pick (27/04/25):** The event was completed as planned; however, volunteer turnout was low.
- **Cicely Mill Lane:** This matter is addressed under a separate agenda item.

10B. Rostherne & Tatton Ward – Planning

- There were no new planning applications submitted during this reporting period.

10C. Parish Councillors' Reports

- Each Councillor provided a brief update on relevant parish matters.

11. Casual Vacancy

11.1 The Clerk confirmed that the co-option process could proceed.

- Councillors reported that one written expression of interest had been received, and Councillor KS brought forward an additional verbal expression of interest.
- One candidate attended the meeting and provided Councillors with a brief summary of their background, including what they could contribute to the Council and their place of residence.
- A vote was held to determine the successful candidate.
  It was **resolved** that **Mr. Eastwood** be co-opted to the Parish Council.

- HB took the opportunity to thank all Councillors for their continued hard work.

Action: *The Parish Council will formally write to Mr. Eastwood to confirm his appointment. A Declaration of Acceptance of Office (DOA) form will be requested and completed. Cheshire East Council (CEC) will be updated accordingly.*

12. Recurring Monthly Agenda Items & Combined Ward Updates

- **Northern Powerhouse Rail**: This item will remain on the agenda. A meeting will be scheduled as required.
- **The Swan Development**: Ongoing monitoring continues.
  Action*: Contact the Swan developers to notify them of a large branch hanging precariously on Cicely Mill Lane.*

13. Exclusion Resolution

- Public session concluded. Members of the public were asked to withdraw.

14. Finance

- Current Account T1: £8,420.21 (Statements 26 & 27)
- Instant Access Account: £5,946.65 (Statements 21 & 22)
  - **Resolved** that the Council have reviewed the above balances.
  - **Resolved** that the annual accounts for the 2024–25 AGAR submission were approved.
- CEC 1st 2025-26 Precept Instalment: £3,654.00 received.
  - **Resolved** that the Councillors were informed of the following receipt of:

- **Approval of the following payments**
  - TPC/RA/47: Unity Trust – £6.00 (DD)
  - TPC/RA/48: CHALC Fees – £100.62 (Cheque 3000636)
  - TPC/RA/49: Clerk's Salary (Months 1 & 2) – £AR (Cheque 300038)
  - TPC/RA/50: HMRC (Months 1 & 2) – £113.33 (Cheque 300039)
- **Resolved** that the following payments were approved:
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15. Any Other Business

Action: It was agreed to contact CEC to confirm the number of households on the Swan development currently paying or due to pay the precept. Additionally, clarification is to be sought on whether the properties in Tatton are included in the precept collection.

16. Date of Next Meeting

- Scheduled for Tuesday, 8th July 2025 at 7:00 PM, Egerton Hall, Rostherne Lane.

Meeting Closed at: 9.30PM
Minutes Prepared By: Sharon Booth (Parish Clerk)