



Notice is hereby given that the
First Annual Parish Meeting of
Millington & Rostherne Parish Council
will be held on Wednesday 17th May 2023
at 7.30pm at Egerton Hall, Rostherne.

Email:
millington_rosthernepc@outlook.com



AGENDA

1 Open the meeting:

- 1.1 Parish Clerk to open the meeting.
- 1.2 Acknowledge the new Parish Council and newly elected Councillors.

2 Apologies & Declarations of Interest:

- 2.1 To note apologies from those Councillors, absent from the meeting.
- 2.2 To note if Cllrs declare if they hold any interest on any agenda items

3 Legal documents for signing

- 3.1 Clerk will distribute the following forms for completion.
 - 3.1.1 Declaration and Undertaking for Acceptance of Office.
 - 3.1.2 Register of Members interest form.

4 Election of officers for 2023/24: Council to propose and second, officers for the forthcoming year.

- 4.1 Election of **Chairman**
- 4.2 Election of **Vice Chairman**
- 4.3 Election of **Responsible Financial officer**

POR: The new elected Chair will now take the meeting.

5 Adoption of the following policies Policy:

- 5.1 The Clerk to distribute hard copies to new Cllrs and via email to re-elected Cllrs.
 - 5.1.1 Standing Orders
 - 5.1.2 Code of Conduct
 - 5.1.3 Financial regulations

6 Invitations requesting representation sent to the following groups.

- 6.1 If a representative is not able to attend the meeting, it has been requested that they furnish the Clerk with an up-to-date report which can be circulated to the councillors ahead of the meeting.
 - 6.1.1 Mobberley Ward Cllr Hannah Moss
 - 6.1.2 High Legh Ward Cllr Kate Parkinson
 - 6.1.3 Cheshire Constabulary
 - 6.1.4 Tatton Estate
 - 6.1.5 Fisher German
 - 6.1.6 Peaks & Plains
 - 6.1.7 HS2

7 Open Forum Q & A:

7.1 A public participation session is held each month prior to the start of the Council Meeting therefore Members of the Public (MOP) may attend the meeting, make factual representations, at the meeting in respect of the business detailed on the current agenda.

The period of time designated for public participation at the meeting shall not exceed **2 to 3** minutes unless directed by the chairman of the meeting and no political discussion will be permitted at the meeting.

POR: Once the Open Forum has been closed by the Chairman, MOPs will **not** be permitted to interject whilst Council business is transacted.

8 Planning Applications:

8.1 To note planning applications that have been received for this period from Cheshire East Council.

9 Topics to be discussed:

9.1 Highways and areas that need to be observed in the High Legh & Mobberley Ward

9.1.1 (HLW) - Millington Roundabout

9.1.2 (HLW) - The Crescent & Whitehouse Garages

9.1.3 (HLW) - Footpaths

9.1.4 (MW) - Bollards

9.1.5 (MW) - Rostherne Lane

9.1.6 (MW) - Marsh Lane

9.1.7 The Swan

9.1.8 Tatton Services

9.2 Meeting Dates:

9.2.1 Council to agree proposed meeting day.

10 Exclusion resolution:

10.1 The Chair RESOLVED that the members of the public who were attending the meeting, could now withdraw from the meeting as the public section had now concluded.

11 Finance: Cllrs to be updated and agree on all finance related topics.

11.1 Opening of a new Bank account & Signatories

11.2 Cllrs to discuss Parish Clerk salary

11.3 Consult with HMRC

11.4 Income & expenditure for 2023-24.

11.4.1 To note the current financial position as of **12th May 2023 Current account - £0.00**

11.4.2 To approve the following payments:

Remittance Advices to be paid when funds clear will be detailed at the next meeting.

12 Any other Business (Comments / Inquiries / Reports): Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

13 Date of next meeting:

Cllrs will be informed of the next bi-monthly meeting which will take place at Egerton Hall

S Booth

Parish Clerk
Millington & Rostherne Parish Council
17th May 2023