

**MINUTES OF REMOTE  
ROSTHERNE ANNUAL PARISH COUNCIL MEETING  
HELD ON WEDNESDAY 13TH MAY 2020 AT 7.30PM**

Present: Cllr J. Gate (JG), D. Fenton (DF), B. Beverley (BB), E. Wakefield (EW), A. Marsland (AM), P. Robinson (PR), T. Burgess (TB) & S Booth, Parish Clerk (PC).

Cllr J Gate opened the remote Annual Parish meeting at 7.30pm and welcomed those present. Parish Cllrs then observed a minute's silence in memory of Steve Torkington, a previous Parish Councillor and parishioner of Rostherne.

1. **APOLOGIES FOR ABSENCE:** K. Burgon (KB)

2. **DECLARATIONS OF INTEREST:**

There were no declarations of interest declared for this meeting.

3. **MINUTES FROM THE 8<sup>th</sup> MAY 2019 ANNUAL PARISH MEETING:**

IT WAS RESOLVED that the minutes from the above meeting were a true & accurate record, and were approved by Cllr E Wakefield & B Beverley.

There were no matters arising from this set of minutes and it was agreed that they will be signed, in the book, at the next physical meeting.

4. **ELECTION OF OFFICERS:**

This item was moved to the quarterly meeting.

5. **OPEN FORUM Q & A:**

Due to Covid-19, Cllrs are to discuss and respond to the emails that have been received from parishioners via email [rostherneparishcouncil@gmail.com](mailto:rostherneparishcouncil@gmail.com) with the subject header; '**APM Questions**' in the window of 4th May to the 8<sup>th</sup> May 2020.

5.1 A resident conveyed their concerns regarding a lot of visitors to Rostherne that are not obeying the lockdown rules. Notices have been placed around the village but it was stressed that the notices need to be a friendly warning and not hostile.

*Cllr T Burgess did update the Council that six youths have been spoken to at the Church and eight Polish people were sited having a picnic.*

*Cllr D Fenton said there have also been people in the woods.*

6. **ANNUAL RISK ASSESTMENT:**

IT WAS RESOLVED that the Annual Risk Register dated 1 April 2020, was a true and correct record a was approved by all Council members.

7. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR THE YEAR ENDING 31 MARCH 2020:**

IT WAS RESOLVED by the Council that the Clerk will be the Responsible Finance Officer for FY2020/21. IT WAS RESOLVED that the previous auditors will be used for the above financial period.

8. **FINANCIAL REPORT YEAR 2019/2020.**

IT WAS RESOLVED that the annual audit will soon be in progress for 2019/2020. The annual report presented at this meeting for the last financial period was approved by Council. Once approved by the auditors it will be advertised on the website.

9 & 10. **TO ADOPT THE FINANCIAL REPORT AND SIGN THE ANNUAL GOVERNANCE STATEMENT.**

This will be completed at the next meeting.

Meeting closed at 7.45pm.

Signed \_\_\_\_\_ 13th May 2020 - Councillor J Gate, Chairman