



ROSTHERNE PARISH COUNCIL

Notice is hereby given that the remote Annual Parish Meeting of Rostherne Parish Council will be held on Wednesday 13th May 2020

AGENDA

1. Apologies:

To note apologies from those Councillors absent from the meeting.

2. Declaration of Interest:

Register of Interests: Councillors are reminded of the need to update their register of interests. To declare any personal interests in items on the agenda and their nature. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).

3 Minutes:

To consider the approval of the minutes & any matters arising from the last Annual Parish meeting held on 8th May 2019 (copies attached & book to be signed at the next meeting).

4 Election of officers:

- 4.1 Chairman
- 4.2 Vice Chairman
- 4.3 Responsible Financial officer

5 Open Forum Q & A:

To address and answer questions that have been submitted from parishioners via email, from 4th May to 8th May 2020.

6 Annual Risk Register:

To confirm and approve the Risk Register dated 1 April 2020 has been updated, (booklet attached).

7 Annual Governance and Accountability Return for the Year ending 31

March 2020: To confirm that the Clerk will be the Responsible Finance Officer for FY2020/21

8 Financial Report Year 2019/2020:

Presentation of the annual report for the last financial period.

9 To adopt the financial report for the year ended 31st March 2020:

The accounts were adopted unanimously and signed by the Chairman and Clerk.

10 Annual Governance Statement 2019/20:

It was agreed that the accounts have been prepared in accordance with current regulations and are ready for audit. However due to the Covid-19 the AGAR has currently been postponed by PKF Littlejohn until further notice. The Chairman and Clerk will sign the appropriate section of the document when ready to do so.

Sharon Booth
Parish Clerk
13th May 2020